

Galena Park Independent School District Galena Park ISD: Student Support Services District Improvement Plan

2008 - 2009

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Section 1 - Introduction

1. **District:** Galena Park ISD: Student Support Services
2. **Location:**
 , TX
3. **Budget Manager:** Aurora Hurtado, Director of Student Support and Health Services
4. **District Advisory Team:**

Student Support and Health Services Department.

5. **District Mission/Vision Statement:**

Mission: To implement and provide a quality preventative and developmental guidance and counseling program which addresses the personal-social, academic, and career planning concerns of all students in GPISD.

Galena Park I.S.D. implements a comprehensive wellness plan that encourages healthy eating and physical activity in order to reduce childhood obesity and to prepare students to become healthy productive citizens and lifelong learners.

Section 2 - Needs Assessment

1. **Where We Have Been:**

Our district has always valued guidance counselors and understands the need to have them spend quality one on one time with our students. Sixth through twelfth grade guidance counselors will meet one on one with each student on their assigned student roster.

We developed the District's Wellness Plan as required by Federal Public Law 108.265.

2. **Where We Are Now:**

Our superintendent continues to make Guidance and Counseling a part of the districts performance goals. Targets 6.1 through 6.5 seek to improve our districts counseling services.

Our district Wellness Plan is in place.

Middle School implemented the CATCH (Coordinated Approach to Child Health) program. It is now at the elementary and middle school level as required.

3. **Where We Are Going:**

We continue to focus our attention on meeting the needs of all of the students by following the recommendations of the ASCA model standards. We will meet one on one with each student 6th grade through 12. We will schedule parental involvement sessions to address the planning, scheduling and implementation of graduation plans for our students and much, much more.

Principals are looking at ways to relieve guidance counselors from the non-guidance activities that take them away from working directly with students and parents.

Continue to provide Campus Wellness Teams with the information needed to implement their Campus Wellness Plan.

Section 3 - Overview of Goals and Objectives

The goals for Galena Park ISD: Student Support Services for the 2008 - 2009 school year are as follows:

Goal 1: Grant

To ensure that all secondary students have access to Talent Search, and that graduates who did not pass TAKS and non-graduates take advantage of the activities offered by GEAR-Up.

Objective 1.1: Grants

Goal 2: AT RISK

To ensure the identification of At-Risk Students.

Objective 2.1:

Goal 3: Pregnancy Related Services (PRS)

To provide support services including Compensatory Education Home Instruction (CEHI) to pregnant students during the prenatal and postpartum services to help the student adjust academically, mentally, and physically and stay in school.

Objective 3.1:

Section 4 - Action Plan

Goal 1: Grant

To ensure that all secondary students have access to Talent Search, and that graduates who did not pass TAKS and non-graduates take advantage of the activities offered by GEAR-Up.

Projected Date of Completion of Goal: 05/2009

Rationale/Correlation

There is no Rationale/Correlation on record for this goal.

Objective 1.1: Grants

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
1.1.1	Talent Search <ul style="list-style-type: none"> ● Educate students on college information ● Educate parents on college (parent meetings) ● Field trip to a college campus ● Help students complete financial aid papers. <p>Start: 08/2008 Frequency: ongoing Finish: 07/2009</p>	<p><i>Responsibility:</i> Mark Goza, Cynthia Salazar</p> <p><i>Target Population:</i> Secondary Education Students Parents of students</p>	<p><i>Resources:</i> Books</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : Grant funds</p>	<p><i>Indicators of Success:</i> Student participation Grant objectives met in End of Year Report</p> <p><i>Priority:</i> High</p> <p><i>Progress:</i> In progress</p>

1.1.2	<p>GEAR-UP</p> <ul style="list-style-type: none"> ● Tutor (provided Grant is approved by program officer) ● Goal Center <p><i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 07/2009</p>	<p><i>Responsibility:</i> Lourdes Kohne, Aurora Hurtado, Mario Garcia, Galena Park High School Counseling Staff</p> <p><i>Target Population:</i></p> <p>School requirements</p> <p>Go- Center- Education- Go-Get It!</p>	<p><i>Resources:</i> Office supplies Computers</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) :</p>	<p><i>Indicators of Success:</i> Student are successful Grant goals are met End of Year Report Meeting face to face with graduates and non-graduates of GPISD. Students attend the Go Center and receive information.</p> <p><i>Priority:</i> High</p> <p><i>Progress:</i> Planned</p>
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Goal 2: AT RISK
 To ensure the identification of At-Risk Students.
Projected Date of Completion of Goal: 05/2009

Rationale/Correlation

There is no Rationale/Correlation on record for this goal.

Objective 2.1:

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
2.1.1	Conduct At-Risk meeting. Will review At-Risk criteria and forms. <i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 08/2009	<i>Responsibility:</i> Mark Goza <i>Target Population:</i> Principals, At-Risk Coordinators, Data entry personnel	<i>Resources:</i> 100% attendance Evaluation forms <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : SCE, Local	<i>Indicators of Success:</i> 100% attendance Evaluation forms <i>Priority:</i> High <i>Progress:</i> Completed
2.1.2	Meet with At-Risk Coordinators throughout the year as needed. <i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009	<i>Responsibility:</i> Mark Goza <i>Target Population:</i> At-Risk Coordinators	<i>Resources:</i> At-Risk Criteria district forms <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : SCE, Local	<i>Indicators of Success:</i> Meet the needs of coordinators and students. <i>Priority:</i> High <i>Progress:</i> In progress
2.1.3	Maintain At-Risk information spreadsheet on all at-risk students. <i>Start:</i> 10/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 10/2009	<i>Responsibility:</i> Mark Goza <i>Target Population:</i> At-risk students	<i>Resources:</i> Excel, Skyward <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : SCE, Local	<i>Indicators of Success:</i> All schools At-Risk information is in order according to state guidelines. <i>Priority:</i> Medium <i>Progress:</i> In progress

2.1.4	<p>Audit of At-Risk folders.</p> <p><i>Start:</i> 11/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009</p>	<p><i>Responsibility:</i> Mark Goza</p> <p><i>Target Population:</i> Audit District folders</p>	<p><i>Resources:</i> State criteria</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : SCE, Local</p>	<p><i>Indicators of Success:</i> All schools At-Risk folders are in order according to state guidelines.</p> <p><i>Priority:</i> High</p> <p><i>Progress:</i> In progress</p>
2.1.5	<p>Audit of At-Risk folders Electronic audit of at-risk information</p> <p><i>Start:</i> 10/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 03/2009</p>	<p><i>Responsibility:</i> Mark Goza</p> <p><i>Target Population:</i> Audit District folders</p>	<p><i>Resources:</i> Excel, Skyward</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : SCE, Local</p>	<p><i>Indicators of Success:</i> All schools At-Risk information is in order according to state guidelines.</p> <p><i>Priority:</i> Medium</p> <p><i>Progress:</i> In progress</p>
2.1.6	<p>Audit Personal Graduation Plan.</p> <p><i>Start:</i> 11/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009</p>	<p><i>Responsibility:</i> Mark Goza</p> <p><i>Target Population:</i> District folders</p>	<p><i>Resources:</i> State criteria District forms</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : SCE, Local</p>	<p><i>Indicators of Success:</i> Students that need a P.G.P. have one.</p> <p><i>Priority:</i> High</p> <p><i>Progress:</i> In progress</p>

Goal 3: Pregnancy Related Services (PRS)

To provide support services including Compensatory Education Home Instruction (CEHI) to pregnant students during the prenatal and postpartum services to help the student adjust academically, mentally, and physically and stay in school.

Projected Date of Completion of Goal: 07/2009

Rationale/Correlation

There is no Rationale/Correlation on record for this goal.

Objective 3.1:

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
3.1.1	On-Campus Support Services Counseling Health Services Transportation Parenting information Child Care Schedule Modifications Case Management <i>Start: 08/2008</i> <i>Frequency: ongoing</i> <i>Finish: 05/2009</i>	<i>Responsibility:</i> Liz Sparks, PEP Specialist, Juanita Hanson, PEP Center Director, Fran Urbanovsky, School Nurse, School Guidance Counselor, Youth Service Specialist <i>Target Population:</i> Pregnant and/or postpartum students	<i>Resources:</i> Initial information packet on educational, medical, and government services <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : Compensatory Education	<i>Indicators of Success:</i> Student maintains satisfactory grades and attendance <i>Priority:</i> High <i>Progress:</i> In progress
3.1.2	Compensatory Education Home Instruction (CEHI) CEHI instruction provided for 6 weeks from day after delivery CEHI instruction provided during prenatal period if medical confinement required by doctor Additional 4 weeks of CEHI instruction provided if medical necessity documented by doctor Face-to-face instruction with CEHI teacher for a minimum of 4 hours per week. Teacher will maintain log of home instruction	<i>Responsibility:</i> Julie Simmons-Cross and Diane Sharp <i>Target Population:</i> Pregnant and/or postpartum students	<i>Resources:</i> Assigned teachers of pregnant/teen parent Current materials and textbooks General supplies and materials <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : Compensatory Ed	<i>Indicators of Success:</i> Student maintains satisfactory grades and attendance; student returns to home campus <i>Priority:</i> High <i>Progress:</i> In progress

	<p>during days or weeks student receives CEHI.</p> <p><i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009</p>			
3.1.3	<p>Assist pregnant/parenting teen in assessing services and information from community and government agencies</p> <p><i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009</p>	<p><i>Responsibility:</i> Liz Sparks, Julie Simmons-Cross, Diane Sharp, Fran Urbanovsky, School Guidance Counselor, Schools Nurses, Youth Service Specialists</p> <p><i>Target Population:</i> Pregnant and/or postpartum students</p>	<p><i>Resources:</i> Harris County Youth Services Resource Guide; Initial PEP Orientation Packet; PEP Parent Orientation Handbook; teacher/student conferences</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : Compensatory Ed</p>	<p><i>Indicators of Success:</i> Improved health and welfare of teen mother and baby</p> <p><i>Priority:</i> High</p> <p><i>Progress:</i> In progress</p>
3.1.4	<p>Documentation of each student's participation in PRS program will be on file with CEHI teachers. Documentation will include: verification of pregnancy, CEHI teacher's log, copy of ARD and IEP, if applicable, PRS entry date, date of delivery, doctor's notes and PRS exit date.</p> <p><i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 05/2009</p>	<p><i>Responsibility:</i> Julie Simmons-Cross, Diane Sharp, Liz Sparks.</p> <p><i>Target Population:</i> Pregnant and/or postpartum students</p>	<p><i>Resources:</i> Initial PEP orientation packet; assigned teachers of CEHI class</p> <p><i>Budget amount:</i> \$0.00</p> <p><i>Source:</i> Other (999-9) : Compensator Ed.</p>	<p><i>Indicators of Success:</i> Records are accurate and up-to date.</p> <p><i>Priority:</i> Medium</p> <p><i>Progress:</i> In progress</p>