

Galena Park Independent School District Galena Park ISD: Becker Early Childhood Head Start District Improvement Plan

2008 - 2009

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Section 1 - Introduction

1. **District:** Galena Park ISD: Becker Early Childhood Head Start
2. **Location:**
 , TX
3. **Budget Manager:** Maryland Hendrix, Assistant Superintendent of Curriculum/Special Programs
4. **District Advisory Team:**
Carmen D. Brown, Early Head Start and Content Area Specialists
5. **District Mission/Vision Statement:**

Mission: The mission of the Galena Park Independent School District Early Head Start Program is to support pregnant women, infants/toddlers and their families, and staff in a way that respects the abilities and uniqueness of each group to enhance parenting and advocacy skills, participate in shared decision making and fully utilize opportunities for self-sufficiency and goal attainment, promote family literacy and early learning.

Section 2 - Needs Assessment

1. Where We Have Been:

Since its inception, the Early Head Start infant/toddler program has provided comprehensive services to pregnant women, infants and toddlers and teen parents, both community based and teens enrolled in GPISD. The Early Head Start Program has historically experienced difficulties related to lack of funding for increasing enrollment, program operation and training needs.

2. Where We Are Now:

One of the current and primary concerns of the Early Head Start program is the inability to provide adequate funding for substitute teachers in order to comply with the federal requirement for classroom teacher/child ratios. Also, the need to relieve large numbers of teachers for lunch breaks, planning time, home visits and parent- teacher conferences furthers the issue of under-funding. The current EHS Community Assessment as opposed to the previous community assessment has revealed a significant increase in school aged pregnant and parenting teens; therefore, presenting the need to shift priority enrollment from community based families to teens enrolled in GPISD schools.

3. Where We Are Going:

The Early Head Start Program has currently identified a potential additional source of funding to address various program needs. The Early Head Start program staff will assist enrolled families who qualify for supplemental childcare funding to enhance the quality and implementation of program services as well as infant slots for pregnant and parenting teens. Future plans will require consideration and strategic planning to increase space and staffing in order to accommodate the growth in childcare needs in the GPISD service area.

Section 3 - Overview of Goals and Objectives

The goals for Galena Park ISD: Becker Early Childhood Head Start for the 2008 - 2009 school year are as follows:

Goal 1: Increase program operation funding.

Increase program operation funding by assisting Early Head Start parents to apply for Supplemental Childcare Funding.

Objective 1.1: The Content Area Specialist will continue to assist Early Head Start parents with the application process to the Worksource for supplemental child care funding.

Goal 2: Strengthen collaboration in support of current EHS Community Assessment.

Increase pregnant and parenting teen support.

Objective 2.1: Reduce school drop-out rate, promote positive parenting, leadership and family advocacy skills.

Goal 3: Continue collaboration between PPCD, PEP program and EHS.

Continue to support Galena Park ISD collaboration between Pre-School Program for Children with Disabilities (PPCD), PEP and Early Head Start to assist families with needed transition services. Continue to monitor the selection criteria to address EHS enrollment needs for GPISD enrolled pregnant and parenting teens.

Objective 3.1: To support inclusion, reverse inclusion and need to provide EHS transition services for 3 year olds.

Goal 4: Decrease necessity for Substitute Teachers.

Decrease the amount of funds used for substitute teachers at Early Head Start.

Objective 4.1: Increase Educare Teacher attendance.

Goal 5: EHS accreditation from NACCP

Begin assessment for National Association for Child Care Providers (NACCP) accreditation.

Objective 5.1: To enhance the educational objective for infants and toddlers and the quality of services

for all enrolled families.

Goal 6: Implement supplemental funding grant for training in the area of Safety/Risk Management.

To improve the quality of Early Head Start services by modifying building security measures and provide staff with professional development skills to increase safety in the work environment. Continue to provide efforts for child safety by providing car seat safety training and distribution of infant/toddler car seats through Safe Rider grant award.

Objective 6.1: Ensure child, family and employee safety.

Section 4 - Action Plan

Goal 1: Increase program operation funding.

Increase program operation funding by assisting Early Head Start parents to apply for Supplemental Childcare Funding.

Projected Date of Completion of Goal: 08/2008

Rationale/Correlation

Graduate Profile(s): 01, 03, 04, 05

District Goal(s): 02, 03, 04, 06

Superintendent Goal(s): 02, 03, 04, 06

Objective 1.1: The Content Area Specialist will continue to assist Early Head Start parents with the application process to the Worksource for supplemental child care funding.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
1.1.1	Coordinate strategic collaborative meeting to establish inclusion of all EHS teens in WorkSource funding under GPISD. <i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 09/2008	<i>Responsibility:</i> EHS Director, PEP Director <i>Target Population:</i> GPISD teen parents enrolled in EHS program services.	<i>Resources:</i> The WorkSource and Assistant Superintendent of Curriculum/Special Programs. <i>Budget amount:</i> \$27,000.00 <i>Source:</i> NCI Donations (481-6)	<i>Indicators of Success:</i> Distribution of funds by supplemental funding source <i>Priority:</i> High <i>Progress:</i> In progress

Goal 2: Strengthen collaboration in support of current EHS Community Assessment.

Increase pregnant and parenting teen support.

*Projected Date of Completion of Goal: 08/2008*Rationale/Correlation*Graduate Profile(s):* 01, 02, 03, 04*District Goal(s):* 01, 02, 03, 04, 06*Superintendent Goal(s):* 01, 02, 03, 04, 06**Objective 2.1:** Reduce school drop-out rate, promote positive parenting, leadership and family advocacy skills.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
2.1.1	Implement current community assessment and selection criteria for Early Head Start enrollment. <i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 08/2009	<i>Responsibility:</i> Program Director <i>Target Population:</i> 64 parenting teens, pregnant women, infants & toddlers and their families.	<i>Resources:</i> Head Start Performance Standards and Other Regulations, EHS Grant, Community Assessment. <i>Budget amount:</i> \$1,000.00 <i>Source:</i> Early Head Start Program (205-5)	<i>Indicators of Success:</i> Increased number of child care slots to Galena Park ISD enrolled students. <i>Priority:</i> High <i>Progress:</i> In progress

Goal 3: Continue collaboration between PPCD, PEP program and EHS.

Continue to support Galena Park ISD collaboration between Pre-School Program for Children with Disabilities (PPCD), PEP and Early Head Start to assist families with needed transition services. Continue to monitor the selection criteria to address EHS enrollment needs for GPISD enrolled pregnant and parenting teens.

Projected Date of Completion of Goal: 08/2008

Rationale/Correlation

District Goal(s): 01, 03, 04, 06

Superintendent Goal(s): 01, 03, 04, 06

Objective 3.1: To support inclusion, reverse inclusion and need to provide EHS transition services for 3 year olds.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
3.1.1	Schedule ongoing collaborative meetings to ensure smooth transition in quality of services provided. <i>Start:</i> 08/2008 <i>Frequency:</i> ongoing <i>Finish:</i> 08/2009	<i>Responsibility:</i> Executive Director of Special Programs, EHS Program Director <i>Target Population:</i> PPCD, EHS enrolled and PEP enrolled children.	<i>Resources:</i> Early Head Start Classroom space and equipment. <i>Budget amount:</i> \$0.00 <i>Source:</i> Other (999-9) : Special Program (PPCD) funding	<i>Indicators of Success:</i> Transition services provided to approximately 20 EHS enrolled families each program year. <i>Priority:</i> High <i>Progress:</i> In progress

Goal 4: Decrease necessity for Substitute Teachers.

Decrease the amount of funds used for substitute teachers at Early Head Start.

*Projected Date of Completion of Goal: 08/2008*Rationale/Correlation*District Goal(s): 05**Superintendent Goal(s): 05***Objective 4.1:** Increase Educare Teacher attendance.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
4.1.1	Increase teacher incentives and encourage professionalism. <i>Start: 09/2008</i> <i>Frequency: ongoing</i> <i>Finish: 08/2009</i>	<i>Responsibility:</i> Program Director, GPISD Human Resource Services <i>Target Population:</i> All Teachers	<i>Resources:</i> Content Area Specialist, Early Head Start Policies & Procedures, District Guidelines <i>Budget amount:</i> \$0.00 <i>Source:</i> Early Head Start Program (205-5)	<i>Indicators of Success:</i> Early Head Start is in compliance with HS Performance Standards, and increased Educare Teacher attendance. <i>Priority:</i> High <i>Progress:</i> In progress
4.1.2	Review and/or revise current EHS Policies & Procedures to reflect recourse for chronic absenteeism. <i>Start: 09/2008</i> <i>Frequency: as needed</i> <i>Finish: 08/2009</i>	<i>Responsibility:</i> Program Director, GPISD Human Resource Services <i>Target Population:</i> All Teachers	<i>Resources:</i> Content Area Specialist, Early Head Start Policies & Procedures, District Guidelines <i>Budget amount:</i> \$0.00 <i>Source:</i> Early Head Start Program (205-5)	<i>Indicators of Success:</i> Early Head Start is in compliance with Head Start Performance Standards, decreased number of Educare Teacher absences. <i>Priority:</i> High <i>Progress:</i> In progress

Goal 5: EHS accreditation from NACCP

Begin assessment for National Association for Child Care Providers (NACCP) accreditation.

*Projected Date of Completion of Goal: 05/2008*Rationale/Correlation*District Goal(s):* 01, 03, 05, 06*Superintendent Goal(s):* 01, 03, 05, 06**Objective 5.1:** To enhance the educational objective for infants and toddlers and the quality of services for all enrolled families.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
5.1.1	Request and complete application packet and certification visit from accreditation body. <i>Start:</i> 08/2008 <i>Frequency:</i> Every 2 years <i>Finish:</i> 09/2010	<i>Responsibility:</i> EHS Education Specialist, Program Director <i>Target Population:</i> EHS enrolled pregnant women, teen parents & infants and toddlers.	<i>Resources:</i> NACCP Guidelines <i>Budget amount:</i> \$2,550.00 <i>Source:</i> NCI Donations (481-6)	<i>Indicators of Success:</i> Exceed best practices in providing quality services. Certified Accreditation <i>Priority:</i> High <i>Progress:</i> Planned

Goal 6: Implement supplemental funding grant for training in the area of Safety/Risk Management.

To improve the quality of Early Head Start services by modifying building security measures and provide staff with professional development skills to increase safety in the work environment. Continue to provide efforts for child safety by providing car seat safety training and distribution of infant/toddler car seats through Safe Rider grant award.

Projected Date of Completion of Goal: 08/2008

Rationale/Correlation

District Goal(s): 01, 03, 05, 06

Superintendent Goal(s): 01, 03, 05, 06

Objective 6.1: Ensure child, family and employee safety.

Action ID	Action Statement Start & Finish Dates	Primary Responsibility (Person) and Target Population and # Served	Resources Required and Source of Funding (\$ amounts) Budget Amount & Source	Indicators of Success Priority & Progress
6.1.1	Apply for federal One-Time Funding grant. <i>Start:</i> 01/2008 <i>Frequency:</i> annually <i>Finish:</i> 08/2009	<i>Responsibility:</i> Program Director, Health & Safety Coordinator <i>Target Population:</i> Early Head Start enrolled families.	<i>Resources:</i> Administration for Children & Families (ACF) <i>Budget amount:</i> \$0.00 <i>Source:</i> Early Head Start Program (205-5)	<i>Indicators of Success:</i> Funding <i>Priority:</i> High <i>Progress:</i> In progress